



One Winthrop Square, Boston, MA 02110  
617-426-7272 or 800-882-1498  
Facsimile 617-426-9546 • www.emiia.org

December 4, 2013

Re: \$2.5 Million Additional Participation Credits Approved by MIIA Board of Directors

Dear MIIA Member:

Once again it gives us great pleasure to inform you of more good news from MIIA!

At their October 2013 meeting, the MIIA Board of Directors approved another additional participation credit of \$2.5 million. Yes, this is another \$2.5 million in addition to the total of \$5 million we returned to you in fiscal year 2013. These participation credits are returned to members of the workers' compensation program and property and liability program for the current fiscal year and, as we previously mentioned, these participation credits are *in addition* to all other credits and discounts you have received as part of your renewal pricing for this year. Participation credits recognize the long-term loyalty and commitment of the MIIA membership. The credit invoice(s) enclosed indicate the following amount of participation credit granted to you by MIIA:

Chilmark

Property & Casualty: \$8,900

Workers' Compensation: \$1,078

While continuous distribution of these credits is not guaranteed, this latest participation credit is a reflection of the MIIA Board's standard practice of reviewing the program's financial position on a quarterly basis. With advice from its actuaries and management, the Board determines if additional credits can be provided to the members. The MIIA Board is composed of local officials who are keenly aware of the difficult financial conditions that cities and towns face. This understanding translates into a Board that seeks to provide members with the highest level of financial benefits possible while at the same time ensuring the long-term fiscal strength of MIIA.

Also, as you know, the MIIA Board continues its commitment to the MIIA Rewards program, our signature loss control initiative that rewards members for participation in risk management and loss control efforts. In total, members earned \$2.6 million through MIIA Rewards in FY 2013 and we anticipate a similar amount to be earned by the close of FY 2014. Beyond this success, the Loss Control Grant program is providing another \$900,000 for members during FY13. This year's grant program is well underway and we are reviewing applications weekly.

We are extremely pleased to be able to offer these cost-saving measures and real-dollar savings. As always, your participation and commitment to MIIA is very much appreciated.

Sincerely,

Ira Singer  
Chairman, MIIA  
Town Administrator, Middleton

Geoffrey Beckwith  
President, MIIA  
Executive Director, MMA

Stanley Corcoran  
Executive Vice President  
MIIA



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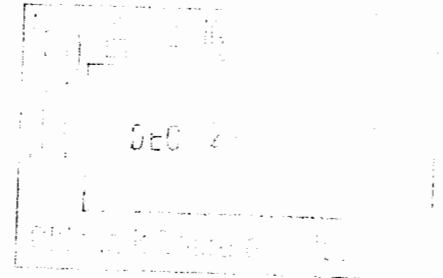
## MEMORANDUM

TO: MIIA Members

FROM: Geoffrey Beckwith, President, MIIA

DATE: December 20, 2013

SUBJECT: Report of the Nominating Committees



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It is once again time to select nominees for Directors of the Massachusetts Interlocal Insurance Association, Inc. and the MIIA Property and Casualty Group, Inc. The members for these Boards will be elected at the MIIA Annual Meeting on January 25, 2014.

The Property and Casualty Group, Inc. is the corporation that provides members with insurance coverages. The Massachusetts Interlocal Insurance Association, Inc. is the designated administrator for the organization. Your municipality is a voting member of both corporations.

Enclosed you will find the Nominating Committee Report for each of the above-mentioned organizations, a Nominating Form for each in case you wish to nominate someone else as a Director of one or more of the organizations, and a form to specify who is your "voting delegate." Please read the enclosed Requirements for Voting prior to completion of the Voting Delegate Designation Form and return that form to us as soon as possible.

We look forward to seeing you at the Annual Meeting.

## MEMORANDUM

TO: MIIA Members

FROM: **Massachusetts Interlocal Insurance Association, Inc.**  
Nominating Committee: Geoffrey Beckwith, Ira Singer, Mary Pat Flynn, Colleen Corona, Wayne Marquis

DATE: December 20, 2013

SUBJECT: Nominating Committee Report

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MIIA is again calling on its members to participate in electing officials to serve on the Massachusetts Interlocal Insurance Association, Inc. Board of Directors. The Board is responsible for approving and directing the overall policies of the MIIA programs. This is an important task since MIIA has a combined membership of more than 350 members for the health, property and liability, and workers' compensation insurance programs.

At the MIIA Annual Meeting to be held on January 25, 2014, members will elect two individuals to fill three-year terms to expire in January, 2017. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board of Directors:

For three-year terms expiring in January 2017:

**Reginald Stapczynski, Town Manager, Andover** – Mr. Stapczynski was formerly town manager in Wilmington. He is past president of the MMA and has also served as President of the Massachusetts Municipal Management Association. He is completing a three-year term on the MIIA, Inc. Board and also serves on the Board of the MIIA Health Benefits Trust.

**Kim Roy, Selectman, Halifax** – Ms. Roy has served in Halifax in appointed and elected positions for 20 years. She has served as president of the Board of the Association of Town Finance Committees. She has been a selectman since 2010 and was elected to the Massachusetts Selectmen's Association Executive Committee. She serves on the MMA Board of Directors and the Local Government Advisory Commission.

**Ira Singer, Town Administrator, Middleton and Mary Pat Flynn, Selectman, Falmouth** will continue to serve in three-year terms expiring in January, 2015. **David Kielson, Select Person, Chesterfield and Wayne Marquis, Town Manager, Danvers** will continue to serve in three-year terms expiring in January, 2016.

MIIA, Inc.

## MEMORANDUM

TO: Property and Casualty Group Members

FROM: **MIIA Property and Casualty Group, Inc. Nominating Committee:**  
Geoffrey Beckwith, Mary Pat Flynn, Ken Walto

DATE: December 20, 2013

SUBJECT: Nominating Committee Report

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Three members of the Board of Directors of the MIIA Property and Casualty Group, Inc. are to be elected this year for two-year terms expiring in 2016. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board.

For two-year terms expiring January 2015:

**Ira Singer, Town Administrator, Middleton** - Mr. Singer has more than twenty-five years of experience in local government. He currently chairs all three MIIA boards.

**Wayne Marquis, Town Manager, Danvers** - Mr. Marquis has served on the MIIA Board of Directors since 1991 and is currently a member of the MIIA, Inc. and MIIA Property & Casualty Group boards. He is a former member of the MMA Board of Directors.

**Rocco Longo, Town Administrator, Marshfield** - Mr. Longo has extensive experience in local government, including serving as town manager in Billerica and Duxbury prior to his position in Marshfield. He has been an active member of the MMA and the Massachusetts Municipal Management Association, including participation on both boards.

**David Kielson, Select Person, Chesterfield; Kenneth Walto, Town Manager, Dalton; and Mary Pat Flynn, Selectman, Falmouth** will continue to service in two-year terms expiring in January 2015.

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MASSACHUSETTS  
MUNICIPAL ASSOCIATION

MIIA P&C

**MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.**

**NOMINATING FORM**

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 13, 2014, twelve (12) days prior to the Annual Meeting.

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I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

Biographical Data: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name (please print) Voting Delegate of \_\_\_\_\_  
(City/Town)

\_\_\_\_\_  
Signature

\*\*\*\*\*

Please return this form by January 13, 2014 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
One Winthrop Square  
Boston, MA 02110  
FAX: (617) 426-9546

# MIIA PROPERTY & CASUALTY GROUP, INC.

## NOMINATING FORM

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 13, 2014, twelve (12) days prior to the Annual Meeting.

I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF  
MIIA PROPERTY & CASUALTY GROUP, INC.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

Biographical Data: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name (please print) Voting Delegate of \_\_\_\_\_  
(City/Town)

\_\_\_\_\_  
Signature

\*\*\*\*\*

Please return this form by January 13, 2014 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
One Winthrop Square  
Boston, MA 02110  
FAX: (617) 426-9546

## **REQUIREMENTS FOR VOTING**

The requirements for voting are detailed in the by-laws of each organization. In summary:

Each member shall have one vote which may be cast only by its voting delegate. The following individuals are eligible voting delegates.

1. In the case of a city or a town with a city form of government, (a) its chief executive, or (b) a person designated in writing by such chief executive;
2. In the case of all other towns, (a) the Chairman of its Board of Selectmen, (b) another Selectman designated in writing by such Chairman, or (c) the Manager designated in writing by such Chairman.

Voting in person is required for the election of the Board of Directors. All voting will be by a vote of hands, unless a roll call is requested by three or more voting delegates.

The nominees receiving the greatest number of votes shall be deemed elected as directors and shall commence their terms at the conclusion of the meeting.

If you are a voting delegate and wish to nominate another person as a director, such nomination must be received in writing no later than January 13, 2014, twelve days prior to the Annual Meeting. Enclosed is a nomination form for this purpose.

## VOTING DELEGATE DESIGNATION FORM

The voting delegate for the City/Town of \_\_\_\_\_

is \_\_\_\_\_  
(Name) (Please Print)

\_\_\_\_\_

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Please return this form by January 13, 2014 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
One Winthrop Square  
Boston, MA 02110

or FAX to:  
(617) 426-9546